

**INTERAGENCY AGREEMENT
BETWEEN THE SARASOTA COUNTY SHERIFF'S OFFICE AND
THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA for its
SARASOTA COUNTY SCHOOLS POLICE DEPARTMENT**

I. PURPOSE

To create uniform rules, regulations, and fees for the use of the Sarasota Sheriff's Office Knight's Trail firing range by other law enforcement agencies for firearms training of their employees and members.

II. AUTHORITY

Effective October 13, 1998, the Sarasota County Sheriff's Office was transferred the responsibility for the operation of the Knight's Trail firing range from the Board of County Commissioners.

Pursuant to Chapter 30, Florida Statutes, the Sheriff is authorized to charge fees for official services performed by the Sheriff's Office. Providing a firing range for use by law enforcement agencies is an official service and fees for such use may be charged in accordance with this agreement.

The **Sarasota County Schools Police Department** and its agents, members, and employees (hereinafter referred to as "USER"), as a duly authorized law enforcement or criminal justice agency, desires to utilize the firing range services of the Sarasota County Sheriff's Office (hereinafter referred to as "SCSO"). The SCSO is willing to provide such a service so long as all applicable rules and regulations are strictly complied with by USER.

III. TERMS

Now, therefore, in light of the foregoing representations and promises, conditions, terms and other valuable considerations more fully set forth below, the SCSO and USER do mutually agree as follows:

A. THE SCSO AGREES:

1. To reasonably maintain turning systems, the Range loud speaker system, and the backstop.

B. THE USER AGREES:

1. To provide a certified Firearms Instructor at the Range at all times. USER Instructor is to report to SCSO any unsafe conditions and immediately stop all firearms shooting until the problem has been resolved.
2. To maintain appropriate liability insurance or appropriate self-insurance for its members who utilize the Range.

3. To maintain a record of personnel that utilizes the Range.
4. To abide by reasonable and customary safety rules and regulations while using the Range (attached hereto as Exhibit 1).
5. That the shooting of any weapon, other than blanks or simunitions rounds (paint pellets), will be done only inside the confines of the range perimeter, and shall be in the direction (down range) that the rounds will be aimed, so as to strike into the established dirt backstop.
6. To clean the Range from any trash, debris or other articles used or otherwise brought in by the USER; and empty all trash cans before leaving the Range.
7. To hold harmless the SCSO from any claims or damages resulting from the negligence or intentional acts of the USER, but only to the extent authorized by Section 768.28, Florida Statutes. The SCSO shall not be liable for any damage or injury to the USER, or any other person, or to any property, occurring on the SCSO's firearms range or any part thereof, in the event such injury or damage is directly or indirectly caused by the USER.
8. To indemnify the SCSO, release the SCSO, and hold harmless the SCSO for any and all claims, loss, cause of action, costs, fees, attorney fee, judgment, suit, or other liability caused directly or indirectly by the USER brought by any third party, but only to the extent authorized by Section 768.28, Florida Statutes.
9. That the USER shall not be liable for any damage or injury to the SCSO, or any other person, or to any property occurring on the SCSO's firearms range or any part thereof, in the event such injury or damage is intentionally caused by the SCSO.

C. USER FEES:

1. For Live Fire Range(s):

User to pay a reasonable fee of \$ 5.00 per person per hour.

2. For Scenario Training Building:

User to pay a reasonable fee of \$ 100.00 per hour.

NOTE: The instructor conducting the scenario building training must have completed a scenario building training course through the Todd Rassa training certification class and have proof of completion on file at the range.

3. For Firearms Training Simulator:

User to pay a reasonable fee of \$ 100.00 per hour.

D. Payment of User Fees

- 1. User shall promptly remit payment upon receipt of an invoice and in accordance with the guidelines set forth therein.

IV. TERMINATION

This Agreement will naturally expire one year from the date of the last signatory to the Agreement and must specifically be renewed 60 days prior to its expiration. In addition this Agreement may be terminated during the one year agreement period by either party at any time, for cause or without cause, upon receipt of written notice to the signatory below by the receiving Party from the notifying Party.

V. SIGNATURES

The person signing on behalf of the USER hereby represents and warrants that he/she has the power and the authority to execute this Agreement and to bind the USER to all terms and conditions set herein.

USER:

SCSO:

Sarasota County Schools Police Department
Agency

Sarasota County Sheriff's Office
Agency

By (signature)

By (signature)

Bridget Ziegler
Name

Tom Knight
Name

Chair
Title

Sheriff
Title

Date

Date

Approved for Legal Content
September 28, 2018, by Matthews, Eastmoore,
Hardy, Crauwels & Garcia, Attorneys for
The School Board of Sarasota County, Florida
Signed: ASH

Exhibit 1

SARASOTA COUNTY SHERIFF'S OFFICE
KNIGHT'S TRAIL LAW ENFORCEMENT FIRING RANGE

RANGE SAFETY RULES

1. Treat all guns as if they are loaded.
2. Never let the muzzle of the weapon cover anything you are not willing to destroy.
3. Don't put your finger on the trigger until your sights are on a target.
4. Be sure of your target and its environment.
5. All persons, including Firearms Instructors, coming to the Firing Range for training purposes will clear/unload in the clearing barrels all weapons on their person or in their possessions. This will be done immediately upon arrival at the Firing Range. Once the weapon is cleared/unloaded in the clearing barrel, the action/slide will remain open until the Instructor gives the order to load. The only exception to this rule will be an on-duty law enforcement officer arriving at the Range who is not there to participate in training.
6. The wearing of ear protection and eye protection is **mandatory** while on the shooting section of the Range.
7. It is highly recommended that shooters wear a forward-facing billed cap during Range activities.
8. All the attached FDLE Safety Rules will also be enforced.
9. The Range Master will have the right to stop any activity which is deemed unsafe.

F.D.L.E CRIMINAL JUSTICE STANDARDS AND TRAINING SAFETY RULES

- 1. Treat all firearms as though they are loaded.**
- 2. Never point a firearm at anyone unless you are prepared and justified in killing that person.**
- 3. Never dry fire on the range except under the supervision of an instructor.**
- 4. Strict discipline must be maintained. Carelessness and thoughtlessness cannot, and will not be tolerated.**
- 5. Immediately on picking up a firearm, open the cylinder or action to see that it is unloaded, then check it again.**
- 6. Never give a firearm to, or take a firearm from anyone unless the cylinder or action is open.**
- 7. Never anticipate a command.**
- 8. Be sure firearm barrel is free of obstructions before loading.**
- 9. Never load any firearm unless on the firing line and commanded to do so.**
- 10. Unload when and as instructed.**
- 11. Keep firearm pointed down range at all times.**
- 12. Never draw or re-holster firearm with finger in trigger guard.**
- 13. Never hold holster with weak hand when returning weapon to holster.**
- 14. No smoking on the firing line.**
- 15. No talking on the firing line.**
- 16. When on the range, all weapons should remain holstered and unloaded unless on the firing line.**
- 17. Never permit the muzzle to of a firearm to touch the ground.**
- 18. In case of a misfire with a revolver, keep firearm pointed downrange for at least 10 seconds before opening action.**

- 19. Never fire a succeeding shot after a misfire without first unloading and checking the barrel for obstructions.**
- 20. Never go forward of the firing line until the line has been cleared and the command given to forward.**
- 21. Never lay a firearm down without unloading it and leaving the cylinder open.**
- 22. Never let the hammer down on a live cartridge without first placing the thumb in front of the hammer and releasing the trigger.**

AUTO PISTOL SAFETY RULES

- 1. Unless instructed otherwise, all magazines are to be kept out of the weapon.**
- 2. Upon experiencing a misfire/malfunction, you are to take the appropriate action necessary to clear the misfire/malfunction.**
- 3. Never lay an auto-pistol down without first removing the magazine and locking the slide to the rear.**
- 4. Immediately upon picking up an auto-pistol (with the slide locked to the rear) you should look into the chamber and the magazine well to ensure that the weapon is empty.**
- 5. Never give an auto pistol to, or take an auto pistol from, anyone unless the magazine is removed and the slide is locked to the rear.**

SARASOTA COUNTY SHERIFF'S OFFICE
KNIGHT'S TRAIL LAW ENFORCEMENT FIRING RANGE

RANGE USE PROCEDURES

1. Contact the Sheriff's Office Training Section at (941) 480-3216 to schedule any activity at the Range.
2. If the Sheriff's Office Range Master will not be available for a scheduled Range activity, the agency must make arrangements with the Training Office to pick up the Range key and alarm card. The key and card must be returned to the Training Office on the next working day.
3. The cardboard, B-21 qualification targets, and staple gun/staples to be provided by the Sheriff's Office will be available at the Range. Gun cleaning supplies and eye/ear protection will be the responsibility of each agency.
4. Each agency will complete the Attendance and Range Closing Sheet provided by the Sheriff's Office Training Section for each Range date. The Attendance and Range Closing Sheet will be turned in to the Range Master at the end of the scheduled activity.
5. It will be each agency's responsibility to report any unsafe conditions or maintenance concerns to the Sheriff's Office Range Master in a timely manner.
6. Any Range-related injuries which require medical treatment must be reported to the Sheriff's Office Range Master in a timely manner.

**SARASOTA COUNTY SHERIFF'S OFFICE
KNIGHT'S TRAIL LAW ENFORCEMENT FIRING RANGE**

SCENARIO HOUSE / TRAINING BUILDING SAFETY PROCEDURES

1. No firearms, ammo or weapons inside the building or designated "safe training zone."
2. Utilize the training signs provided to mark the "safe training zone" outside the building.
3. Provide a "Training Officer" and adequate "Safety Officers" for the scenario to ensure safe training.
4. No blanks, pyrotechnics, smoke or chemical munitions are to be used inside or around the building.
5. A Force on Force scenario house, Todd Rassa Training certified instructor is to be present at all times.
6. Adhere to all safety protocols and guidelines per Todd Rassa training instructor certification.
7. Must cease all training if conditions exist that are unsafe.
8. Report any unsafe or damaged equipment to the Sheriff's Office Range Master as soon as feasible.
9. Notify the Sheriff's Office of any injuries that occur during training while using the Scenario building.
10. All students, instructors and role players wear appropriate safety equipment.